

BELLEVUE MUNICIPAL COURT

3000 Seneca Industrial Parkway
Bellevue, OH 44811
(419) 483-5880 Fax (419) 484-8060

David J. Claus
JUDGE

Lenetta Bollinger
Clerk

JURY SERVICE EXCUSE REQUEST

Jury service is an important and valuable civic duty. Jury service in Bellevue Municipal Court is usually completed in one day. If you are unable to serve as summoned, you may request that you be excused. If excused, you may be summoned again at a future date.

INSTRUCTIONS: Complete this form and return it to the Bellevue Municipal Court immediately. You are not excused from service until notified by the Clerk of Court. Check the appropriate box and attach documentation if any, where appropriate. Please print.

[ ] You may be excused if you are a full-time student.
Name of school: \_\_\_\_\_

[ ] You may be excused for health reasons of yourself or someone for whom you are the only caregiver.
Please explain: \_\_\_\_\_

[ ] You may be excused if service at this time would be a hardship to you or your family.
Please explain: \_\_\_\_\_

[ ] Other
Please explain: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date of Jury Duty: \_\_\_\_\_

Please Note: Any information provided by you on this form is a matter of public record and is subject to a public records request under Ohio Revised Code §149.43.

FOR COURT USE ONLY (WILL BE RETURNED TO PROSPECTIVE JUROR)

[ ] You are NOT excused from jury service. Please call (419) 483-5880 between the hours of 1:00 pm and 4:00 pm the night before your jury service date. A Clerk will advise whether or not your service is required. Thank you.

[ ] You ARE excused from jury service. We hope you will serve at another time.

Above approved: \_\_\_\_\_
Signature of Court Official Date

Notified above prospective juror of Court's decision. \_\_\_\_\_
Deputy Clerk Initials Date